

## **St Mary the Virgin Riverhead with Dunton Green**

### **ANNUAL REPORT FOR THE 2018 APCM**

#### **Background**

We are an Ecclesiastical Parish within the Deanery of Sevenoaks, with St. Mary's located at the heart of Riverhead village; on the northern borders of the town of Sevenoaks. The building itself dates from 1831. The chancel and sanctuary were added in 1882 to a design by Sir Arthur Blomfield, but the nave itself was the work of Decimus Burton. The church became a parish in its own right in 1864. St. Mary's also serves as the parish church of Dunton Green, which had its own church of St. John the Divine until, sadly, it was made redundant in the 1980s.

#### **Structure, Governance and Management**

The Parochial Church Council (PCC) is a charity exempted from registration with the Charity Commission and, in cooperation with the Vicar, the Reverend Martin Booth, its purpose is the promotion within the ecclesiastical parish the whole mission of the church, pastoral, evangelistic, social and ecumenical.

The method of appointment of PCC members is set out in the Church Representation Rules. In summary:

- Parishioners on the Local Electoral Roll elect the Churchwardens at the annual Vestry Meeting.
- The Churchwardens and Deanery Synod representatives (if not also churchwardens) are ex-officio members of the PCC.
- Members of the church who are listed on the Church Electoral Roll elect the other members of the PCC at the annual Parochial Meeting.
- All Churchgoers are encouraged to register on the Church Electoral Roll and stand for election to the PCC.

#### **LIST OF CHURCHWARDENS/OFFICERS/PCC/DEANERY SYNOD MEMBERS AS AT APRIL 2017**

##### **CHURCHWARDENS:**

John Curtis                    2013 - retires 2018  
Diane Williams                2015

##### **READER:**

Martyn Berry

##### **PASTORAL:**

Daphne Harrison - To be Licenced by the Bishop in May 2018 for Local Licensed Ministry

##### **CHILDREN'S OFFICER:**

Zoe Bromwich

##### **VULNERABLE ADULTS OFFICER**

Diane Williams

##### **PCC MEMBERS: (Date of election: serve for three years)**

Lynn Wilson	2015
Daphne Harrison	2015
Beryl Ellinor	2015
Jill Dickenson	2015
Veronica Todd	2015
Dick Thomson	2016
Bennet Smith	2017
Barry Sharp	2017

Andrew Swidzinski                      2017

**DEANERY SYNOD: Serve for three years**

Anne Straight -                      2018

Margaret Nicholas - 2018

**OFFICERS:**

Stuart Wigley - Treasurer

Veronica Todd – Secretary

**STANDING COMMITTEE:**

Vicar, Wardens, Treasurer, Secretary, Bennet Smith

The Parochial Church Council meets six times a year. The PCC and the Standing Committee are chaired by the Incumbent with one of the wardens as deputy. The Standing Committee meets to set the Agenda approximately two weeks before each PCC Meeting.

A part-time Parish Administrator is in post, undertaking those administrative duties necessary for the smooth running of the parish, including preparing and maintaining the registers, printing and circulating rotas, pew sheets, service sheets etc.

The PCC has delegated a **Stewardship Committee** to oversee and report back to it on fundraising, financial, environmental ('Green Church') and procurement matters.

The PCC has delegated a **Church Fabric Committee** to oversee and report back to it matters concerning church building, grounds and repairs.

They have particular responsibility in responding to the various needs raised by our Quinquennial Inspections. They have also worked very hard at creating a welcoming church which, it is hoped, will lead to St Mary's being left open more often.

**Worship and Occasional Services**

St Mary's is a village and local community church; serving all the functions that would be expected of it as such. It sits in an inclusive tradition; all are welcome - churched, unchurched, enquiring. Although the worship is centred on the celebration of Holy Communion, we also enjoy less formal forms of worship. Our Family Service each month is usually non-Eucharistic, but is still a meaningful but shorter service, especially accessible for families with very young children. We encourage all requests for Baptism in the church and, although the offering of marriage ceremonies for divorcees is largely a matter of discretion for the incumbent, the PCC broadly accepts it. In the past, the parish has admitted children to Communion before Confirmation when they have already been accepted in a previous church; the question of a general policy could be considered for the future.

A well-attended Parade Service for the local Uniformed Organisations is held at our Harvest Festival.

Local schools hold their various services in the church, and the vicar pays regular visits to them by arrangement with the head teachers.

The church holds Christingle and Crib Services on Christmas Eve. These can fill the church to overflowing with children, their parents and their families, many of whom do not attend on a regular basis, but rightly regard St Mary's as their church; and are more than welcome.

Over the past few years our Christmas Tree Festival (created by and for the church and local community & organisations) has proved very popular; as has its Christmas Tree Carol Service on the Sunday afternoon of the festival weekend.

Our pattern of weekly services is:

Sunday: 8.00 a.m. Holy Communion (BCP)

9.30 a.m. Parish Eucharist (CW)

9.30 a.m. Family Service (1st Sunday)

9.30 a.m. All-Age Eucharist (3rd Sunday starting January 2018)

The 9.30 a.m. Service is followed by coffee in the church  
Thursday: 11.00 a.m. (except the third Thursday) Holy Communion at Dunton Green Village Hall

Average Sunday attendance involves around 80 Adults and Children.  
There are usually around 20 Baptisms and 3 to 4 weddings a year.  
Each year, the Incumbent takes around 30 funerals, cremations and interment services.

St Mary's continues to need people called to be part of our Ministry Team. The duties include liaising with families for baptism preparation, supporting them through the baptismal ceremony and beyond, visiting the elderly and sick and offering home Communion to those who are housebound. There is also a new role made available by the Diocese of Licenced Lay Minister.

### **Music**

The music at the 9.30 a.m. Parish Eucharist is led by the organ and the robed SATB choir. A weekly choir practice takes place on Thursday evenings.  
On the First Sunday of each month there is a non-Eucharistic Family Service, usually with more modern worship songs, often accompanied by a young person music group of instrumentalists. Music has always been a very important part of the worship at St. Mary's. To that end we are very grateful to the continued invaluable contributions of Janet Sharp, Daniel Eaton and Nicholas Castell. We recently invested in a complete set of new hymn books.

### **Church Life**

The activities undertaken in the church are many and varied.  
We have an excellent Tots & Toddlers group which meets every Monday afternoon. We also have a first-class Sunday School with around 20 children on any given Sunday.  
Much more difficult in recent years has been the provision of opportunities for young people in the 11+ category, and this is a subject that continues to need addressing.  
We have a MU group but which is struggling, and is another matter which needs addressing.  
We are one of the founders and keen supporters of the Littlecourt Lunch Club which provides an excellent meal each Tuesday. Our involvement consists not just of providing front-of-house and cooking teams, but also drivers who augment the Age Concern buses that bring some people in and take them home.  
We actively support Traidcraft and our regular stall held during coffee time in the church after the 9.30 a.m. service is very popular.  
St. Mary's takes part every year in the Riverhead Carnival. We have also in the past supported both financially and practically, the annual Dunton Green Fun Day  
The Vicar often leads a service of Worship and Word at Hamlyn Court; sheltered accommodation in Dunton Green and a Home Communion service at Abbeyfield; residential home in Riverhead.  
We are active members of the North West Fellowship of Churches, meeting at times for special services and sharing Lent lunches  
St Mary's has a link with our brothers and sisters in Harju-Risti church, Estonia - Pastor Annika Laats.  
Once or twice a year we invite the London Estonian Society's Mixed Choir to come and sing with us.  
Our outreach includes helping to support Kenyan children through the Sevenoaks Kenyan Education Trust.  
We also support the annual Rochester Diocesan Poverty and Hope appeal.  
Each year at the APCM, we vote to actively support two or three further charities and invite them to come to talk to us during a Sunday service.  
We have an active Events Committee who organise social activities, as well as the catering for special occasions.  
A regular house group meets for bible study and reflection, and in addition the congregation is invited to participate in an ecumenical Lent Course through the North West Fellowship of Churches and similar activities from time to time.  
There is a Prayer Group on Monday Mornings.  
Recently a Bible Study Group for Tots mums and carers has been introduced.

## **Parish Finances**

Our finances were published in advance of the APCM and approved by the PCC. The Treasurer and other members of the PCC have worked extremely hard to reduce outgoings; for example by changing our Bank (reducing charges), Energy supplier, telephone and photocopying contracts. We are enormously grateful to him and everyone involved in this important task.

## **2018 and Beyond**

Some of the challenges we will face together are:

- The strengthening of our excellent but depleted Ministry Team.
- The problem of retaining the young beyond Sunday School age, and involving them directly in church activities, including active participation in church services.
- Refurbishment of the Gallery at the West End
- Continuing quinquennial and fabric maintenance work.
- Encouraging new members of the church, as they feel more settled with us, to become more involved in the life of the church.
- Responding to the Diocese's *Called Together* initiative.
- Participating in the Three Parish review alongside St Luke's Sevenoaks and St Mary's Kippington.
- Possible capital projects such as repairs to the church roof and upgrading our Chancel lighting system.