

# ST MARY RIVERHEAD with DUNTON GREEN

## MINUTES

Meeting of the Parochial Church Council  
Tuesday 29 May 2012  
In the Church Hall

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### PRESENT:

Barry Sharp – in the Chair

Diane Williams, Elaine Hanham, Ronnie Todd,  
Susan Allender, Audrey Bernardi, Martyn Berry, John Curtis, Doris Gosnold, David Holmes,  
Chris Ledson, Ruth Merson, Margaret Nicholas, Anne Straight, Stuart Wigley, Jean Woods,

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### 1. Opening Prayers

Barry Sharp opened the meeting with prayer.

### 2. Apologies

Apologies were received from: Martin Perry

### 3. Approval of Minutes of PCC Meeting dated 10 January 2012

The Minutes were signed as a true copy by Barry Sharp.

### 4. Matters Arising

Church Steps – Diane Williams reported that the building of the steps is now complete apart from painting the railings. This will be carried out once the jubilee bunting has been taken down. Diane has sent the invoice from Colnetts on to Ibstock Cory for payment. An Ibstock PR man asked Diane for a report, which she gave. It was agreed that this will make a good article for the Chronicle during the week of the Olympic Torch procession also with mention of the installation of our new Vicar.

Sevenoaks Christian School Update - Ronnie Todd reported that the SCS team have been shortlisted to attend an interview at the Department for Education on Thursday 3 May. No other news has been received to date.

Garden of Remembrance – Diane Williams advised the meeting that a letter had been drafted and sent from the churchwardens asking for shrines to be collected. All have now been claimed except one, which is being kept in case the owner decides to collect it at some later date.

### 5. Financial Update

Elaine Hanham reported that the current account is looking quite healthy. Most of the work on the vicarage has been paid for. Elaine advised the meeting that she has been making a separate record of all the costs for the interregnum.

It was noted that no-one has come forward to replace Elaine when she leaves at the end of the year. Elaine will put a note in the mini-mag and will notify Robin Tonge accordingly.

## 6. Induction Arrangements

The printer has advised a timing of 3 weeks between the final draft being sent to him for assembling and the Induction. It was noted that the replies to the invitation have been slow in coming in but there is still plenty of time

## 7. Other Events

Olympic Torch – It has been agreed with the Parish Council to serve teas/coffees outside the church on the day of the procession. We will have a collection bowl for contributions towards the cost. A banner (which needs to be purchased) will be put on the railings, as per the one advertising the Christmas Tree Festival. Jean Woods agreed to make enquiries at the shop in Dunton Green regarding purchase of a banner.

Faithworks Dunton Green Fun Day – We have the insurance in hand. Margaret Curtis will be placing a note in the mini-mag asking for help on the day.

Riverhead Carnival – Margaret Curtis has the entry form. It was noted that the Carnival coincides with the Kent Churches bike ride.

## 8. Vestments

Ruth Merson reported that her mother-in-law is happy to make the new vestments. She will however need to meet with the church representatives regarding the design before proceeding. It was agreed that Diane Williams and Doris Gosnold will meet with her on 17 June.

Peter Flynn has patterns if required.

Audrey Bernardi will ask Raymond's cousin whether any of his vestments are white and report back.

## 9. Any Other Business

Church Hall Quinquennial – A letter has been received from the Diocese advising that they will not be continuing with the quinquennial inspections in future due to the Diocesan Surveyor leaving. They have recommended a firm of surveyors for future use. Diane Williams told the meeting that we had an inspection last year so we will not need another one in the immediate future. It was also advised that £850 will be paid towards the repair fund for the next four years. The letter will be put on file for future reference.

Fairtrade Products – Anne Straight asked that the Events Committee advise her of any coffee/tea requirements in advance of forthcoming events.

Children's Officer – The meeting was advised that Mary Howard will be retiring as Children's Officer, with immediate effect, due to ill health. We therefore need to find a new volunteer for the post. David Holmes offered to look at the form with a view to taking on the post.

Licensing of Sexual Entertainment Venues Consultation – Ronnie Todd reported a letter from Sevenoaks District Council asking for our view on whether to adopt powers relating to sexual entertainment venues, following changes to legislation. This would mean that venues such as sex shops and sex cinemas will need to apply to the local authority for a sex establishment licence, renewable on an annual basis, rather than having just one premises licence lasting for the life of the business under the current Licensing Act 2003. It was agreed that Ronnie Todd should write an appropriate reply.

The date of the next meeting will be **Tuesday 24 July 2012** in the church hall

The meeting ended with prayer