

**ST MARY RIVERHEAD WITH DUNTON GREEN**  
**MINUTES**  
**Meeting of the Parochial Church Council**  
**Tuesday 20 May 2013 – 8.00 pm**  
**In the Church Hall**

**PRESENT:**

Vicar (Martin Booth) – in the Chair

Barry Sharp, John Curtis, Stuart Wigley, Ronnie Todd  
Martyn Berry, Margaret Curtis, Karen Forster-Pearce, Doris Gosnold, Chris Ledson, Margaret Nicholas,  
Anne Straight, Jean Woods, Diane Williams

**1. Opening Prayers & Bible Passage**

The Vicar opened the meeting with prayer and a bible reading.

**2. Apologies**

Apologies were received from: Audrey Baker, Audrey Bernardi, Nicola Joyce, Robin Tonge & Bennet Smith,

**3. To Elect PCC Officers**

The vicar thanked those who had retired from the PCC and welcomed the new members. The PCC were asked to pray for Robin Tonge's return to good health. The vicar also suggested that anyone wishing to take a rest from the PCC before the end of the three year term could do so at the 2015 APCM. This would limit the number of members leaving at the end of their three year term.

**Vice Chair:** Barry Sharp

PCC voted unanimously to elect Barry Sharp as Vice Chair

**Hon. Treasurer:** Stuart Wigley

PCC voted unanimously to elect Stuart Wigley as Hon. Treasurer

**Hon. Secretary:** Ronnie Todd

PCC voted unanimously to elect Ronnie Todd as Hon. Secretary

**4. To Elect the Standing Committee**

The following were elected to the Standing Committee

Vicar, Barry Sharp, John Curtis, Stuart Wigley, Ronnie Todd, Doris Gosnold.

PCC voted unanimously to elect the above named to the Standing Committee

**5. Approval of Minutes of PCC Meeting dated 5 March 2013**

The Minutes of 25 March 2014 were approved by those present and signed as a true copy by the Vicar.

**6. Matters Arising**

Rubber Seals - Diane Williams informed the PCC that someone had been to inspect the rubber seals on the glass doors in church and that they do not need to be replaced yet. We have the name of a company to contact should the need arise.

Sunday School – Anne Straight reported that two people have volunteered to help with Sunday School but no one has yet come forward as leader.

Pew Cushions – The Churchwardens will put a note in the mini-mag about cushions for the pews and ask if people would like to donate a cushion.

Church Welcoming– An article relating to methods of welcoming people into church has been published in the Link. The Churchwardens will review it. And adopt any suggestions that appear practicable for St Mary's.

Family Service - Diane Williams and Ronnie Todd to look at introducing a craft session into the next family service. The subject will be "Ascension".

#### **7. To Agree Dates, Times and Venues for PCC Meetings 2014/2015**

The following dates were agreed:

##### **Standing Committee (The Vicarage)**

10 June  
9 September  
11 November  
13 January  
10 March

##### **PCC (Church Hall)**

1 July  
23 September  
25 November  
27 January  
24 March

APCM            12 April

#### **8. To Agree Date for Churchwardens' and PCC Commissioning**

It was proposed and agreed that the date for commissioning the Churchwardens and PCC will be Sunday 25 May.

#### **9. To Agree Parish Child/Adult Protection Policy**

Zoe Bromwich is the current Parish Children's Representative.. (Note Zoe Bromwich has subsequently informed the Secretary that she is content to stand for another year.)

Diane Williams is content to stand as Vulnerable Adults' Representative for another year.

The Policies and Representatives were unanimously agreed and accepted by the PCC.

#### **10. Any Other Business**

i) The Vicar reported that he had received a call from someone who has noticed teenagers sitting around and drinking in the Garden of Remembrance. They appear to be there with some regularity. (Note: The police have subsequently been made aware and will patrol the area from time to time.)

ii) It was unanimously agreed that the money raised from the recent concert given by Wendy Chown should be given to Christian Aid. It was also agreed that any monies raised from the photo exhibition next year should be given to Christian Aid. Treasurer to action.

iii) Margaret Nicholas reported that she had rung CCLI to make sure that the church is covered for performing rights of songs from shows. Margaret was assured that the church is covered. We have been told that we are covered for everything apart from showing films/videos. The church hall requires a different licence. The hall is covered for playing music and showing films, etc. The cost of the licence is £170 p.a. A Church Copyright Health Check has been sent to the Vicar, and he has returned it online to CCLI for review.

iv) Diane Williams reported that she had received a letter from David Debenham re SKET. He will be updating us in the near future regarding our involvement. Diane will pin the letter on the Notice Board when it is received.

The meeting ended with Holy Communion and Prayer

Date of next Meeting: Standing Committee – Tuesday 10 June  
PCC Meeting                      Tuesday 1 July