

**ST MARY RIVERHEAD WITH DUNTON GREEN
MINUTES**

Meeting of the Parochial Church Council
Tuesday 17 April 2018
7.00pm in the Church

PRESENT:

Vicar in the chair

Diane Williams, Alison Bull, Stuart Wigley, Ronnie Todd
Susan Allender, Martyn Berry, Jill Dickenson, Margaret Nicholas, Charlotte Rakhit, Barry Sharp,
Bennet Smith, Anne Straight, Dick Thomson, Ali Wakefield; Rachel Wigley

1 Passage of Scripture and Prayers

The Vicar opened the meeting with prayer and a bible passage.

2 Apologies

Sarah Way, Andrew Swidzinski, Daphne Harrison

3 To Elect PCC Officers

a) Vice Chair –Diane Williams

Proposed: Barry Sharp

Seconded: Bennet Smith

All content

b) Hon Treasurer – Stuart Wigley

Proposed – Anne Straight

Seconded – Margaret Nicholas

All content

c) Hon Secretary – Veronica Todd

Proposed – Martyn Berry

Seconded –Diane Williams

All content

4 To Elect Standing Committee

Consisting of:

Vicar, Churchwardens, Treasurer, Secretary, Bennet Smith

All content

5 To Choose Assistant Wardens (one year term of office)

Ronnie Todd & Rachel Wigley offered themselves as Assistant Wardens for a period of one year during 2018/19
All content

6 To approve Minutes of Meeting 20 March 2018

The Minutes were agreed and signed as a true copy by the Vicar

7 Matters Arising

Diane Williams reported that the Quinquennial repairs are going well. Sincere and grateful thanks were given to Robert McLintock for all the work he does in the maintenance of the church.

Grateful thanks were also given to John Curtis for his time as churchwarden.

Diane and Bennet now have the English Heritage colour chart and are in the process of choosing a colour for the front door of the church.

Alison Bull reported that Sevenoaks District Council has changed the bus route from Dunton Green to Sevenoaks. It used to go via St Botolph's Road and Amherst Medical Centre but has been diverted via Pembroke Road and elderly and infirm people who used to use the service to travel to the Medical Centre now have a long walk up St Botolph's Road. The Secretary was asked to write a letter to Sevenoaks District Council asking them to reverse the change and stress the difficulties caused to the elderly residents of Dunton Green and Riverhead who use the service to travel to the Medical Centre.

8 To Agree Dates for PCC Meetings 2018/2019

The following dates were agreed

STANDING COMMITTEE

2018

26 June

11 September

13 November

2019

15 January

26 February

APCM

First PCC meeting post APCM

PCC

10 July

25 September

27 November

29 January

12 March

7 April

7 May

9 To Agree Date for Commissioning of Church Wardens and PCC

Sunday 20th May was agreed as the date for commissioning the Churchwardens and PCC Members

10 To Agree Children/Vulnerable Adults Protection Policy

The PCC will be sent a copy of the children/vulnerable adults protection policy via email. The Policy must be formally approved by the PCC and they were asked to inform the Secretary before the next meeting if they have any objections.

The Vicar informed the PCC that the Diocese now require all PCC members to have an enhanced DBS check. Sunday Club helpers must also be included.

Another requirement from the Diocese is for all PCC members to undertake the CofE Safeguarding Courses C0 and C1.

The Secretary was asked to send details to PCC members of DBS checks and the safeguarding courses.

PCC members were asked to inform the Secretary and send details of their certification once they have completed safeguarding courses C0 and C1. They should contact Rosemary McLintock regarding DBS checks.

11 AOB

The Vicar was asked if the time of PCC meetings could be changed back from 7.00pm as it was proving difficult for some people. It was agreed that the time of the next meeting will be changed to 7.30pm.