

**ST MARY RIVERHEAD WITH DUNTON GREEN  
MINUTES**

**Meeting of the Parochial Church Council  
Tuesday 28 January 2020  
7.30pm in the Church Hall**

**PRESENT:**

Rachel Wigley (Churchwarden) in the chair  
Stuart Wigley (Hon Treasurer), Ronnie Todd (Hon Secretary)

Susan Allender, Anne Blakeley, Simon Bull, Daphne Harrison (LLM), Margaret Nicholas,  
Charlotte Rakhit, Barry Sharp, Bennet Smith, Sarah Stott

**1 Passage of Scripture and Prayers**

The meeting began with prayer.

**2 Apologies**

Alison Bull; Andrew Swidzinski; Ali Wakefield; Sarah Way

**3 Approval of Minutes dated 26 November 2019**

The Minutes were agreed and signed as a true copy by Rachel Wigley.

**4 Finance**

The Treasurer reported that he is in the process of collating the 2019 Accounts to the end of December 2019. A draft will be circulated for voting on at the next PCC meeting.

The agreed proposal for heating at weddings and funerals during the months of October to March is now on the church website at a suggested discretionary charge of £40.

**5 Church Fabric**

A Resolution to apply for a faculty to install a clock pendulum regulator was read out by the Secretary. The Resolution was proposed and seconded as follows:

Proposed: Rachel Wigley

Seconded: Margaret Nicholas

PCC all in agreement

The secretary will give the agreed and signed resolution to Diane Williams to accompany the faculty.

**6 Safeguarding**

Susan Allender, Safeguarding Officer, reported there was no more to be done regarding safeguarding letters to users of the hall. She had received very few responses to her letter.

Training for Sunday Club Leaders - Ali Wakefield and Sarah Way have been booked on the leadership course. Hattie Williams will need to attend at a future date.

Susan and the Churchwardens have checked with the relevant people whether there are any records of past safeguarding incidents. There is nothing to report. Susan has advised the Bishop accordingly.

Susan had sent round a draft proposed Safeguarding notice for pinning on the notice board inside church and for inclusion in the pew sheet. The wording was discussed and Susan will make the suggested amendments and slim down the notice for the pew sheet.

A meeting is to take place between Wendy Pritchard (Kippington Safeguarding Officer) and Susan. Susan will report back at the next PCC meeting.

It had been suggested by Alison Bull to ask for a Safeguarding Section to be included in the APCM reports, where appropriate. The Secretary will make a note to ask everyone who provides reports where it is relevant.

## **7 Events**

**18 January** - Daphne and Trevor Harrison held The New Year's Party in their house as not many had signed up. It was a very enjoyable occasion and Daphne and Trevor were thanked for their hospitality.

**2020 Estonian Visit** - Barry Sharp reported a programme of events had been drawn up by the Diocese for those visiting from Estonia. Barry Sharp gave a copy of the programme to those present at the meeting. Barry and Janet are being host to one of the visitors but there is one date - Saturday 29 Feb - which Barry and Janet are unable to manage as they have a prior engagement. The members present were asked if someone would be able to offer a relaxing evening and meal for that date. Barry and Janet will also need help with driving to and from the various events.

There was a suggestion we could provide a bring and share lunch in the church hall on 1 March. Margaret Nicholas will check whether the church hall is free.

**VE Day Celebrations , 8-10 May** - It was reported that the Riverhead Parish Council will be organising an event at the Bullfinch. Details are unknown at present. Simon Bull will check with Riverhead Parish Council and report back. It was noted that Dunton Green Parish Council are not doing anything. It was agreed that Daphne and the Churchwardens will look into a specific order of service for that Sunday. Charlotte Rakhit will ask Christine Smith to look into providing special flower arrangements for the occasion.

## **8 Outreach and Mission**

**Dunton Green Initiative** - A meeting was held on 20 January between Charlie Ingram (the Bessels Green Pastor), Judy Collins (Faithworks), Phil & Kathy James (CAP - Christians Against Poverty),

Daphne Harrison and Rachel Wigley (St Mary's Church, Riverhead with Dunton Green) to discuss a way of working together.

Faithworks have quite a few links with Dunton Green in various ways. A foodbank would benefit the area. Services are held by Faithworks and include everything but singing. Daphne and Rachel explained that St Mary's is unable to do anything until we have a new incumbent. It was agreed to hold another meeting on 2 March.

**Porchlight Initiative** - The Secretary read out an email she had received regarding fundraising during Lent for Porchlight, a charity for homeless people. It was agreed that the Sunday Club could be involved and Daphne will speak to the leaders. The Secretary will contact Rachel Van Hoven, the contact at Porchlight, and ask if she would supply us with the relevant material. The Secretary will also send Margaret Nicholas a notice to put in the Pew Sheet.

**Church Publicity** - Bennet Smith has drawn up a list of suggestions of what is needed with regard to publicity for the church.

Sarah Stott explained that she is working with a TOGS student who is currently completing her Duke of Edinburgh Award. Sarah has asked her if she would like to review and report on our church publicity. She will be looking at the publicity in other churches in the district and give her findings to the PCC. She will be doing it over the next six months. It was suggested she look at Seal Church as they do a lot on social media. Sarah was asked to let Robert McLintock know.

## **9 Three Parish Review/Interregnum**

Bennet Smith reported that our church profile has been updated to include pieces on St Luke's and Kippington churches which have been sent to both churches for their approval and once approved our profile will hopefully be ready to go.

Our representative for the Team Rector position, Barry Sharp, advised the meeting that the ad is now in Pathways with the following dates:

21/2 - Deadline for applications

25/2 - Short listing

12/3 - Interviews

The advert will also be in the Church Times.

## **10 Deanery Synod Briefing**

There has been no Deanery Synod meeting since our last PCC meeting.

The Secretary reminded those present that Anne will no longer be one of our DS representatives after the APCM. We need to find someone to replace Anne and join with Margaret Nicholas.

## **11 Church Services**

Ash Wednesday 26/2 - St Luke's

Eucharist/Estonian Visit 1/3 - St Mary's Riverhead with Dunton Green

Mothering Sunday 22/3 - Family Communion

Easter 10-12/4 - Sarah and Mark Stott will lead the Easter morning walk

## **12 Prayer Ministry**

Daphne Harrison explained to the PCC that she would like to find a better system for prayer requests and reasons for prayer as the book which used to be at the back of the church and completed by the Vicar, has fallen into disuse. A group made up of Daphne, Anne Blakeley, Sue Perry and Sufian Al-Qasem will look at new ideas. Anyone is welcome to join the group.

## **13 Sunday Club/Teenagers**

Daphne Harrison met with Ali Wakefield who told her that Sunday Club has lots of ideas including some ideas for Palm Sunday. The church hall will be booked for Easter Saturday, if not already booked, for a possible workshop.

## **14 Matters Arising**

There were no matters arising.

## **15 Any Other Business**

There was no other business.

## **16 Date of Next Meetings**

Standing Committee - 25 February 2020

PCC - 10 March 2020